

DIRECT DEBIT AUTHORITY & SERVICE AGREEMENT

Note: if you choose to pay by credit card, please note that a surcharge may apply. The surcharge amount will be disclosed prior to processing your payment.

Request and Authority to Debit / Charge

I/We (Fullname / Buyer legal entity) Address

Hereby authorise and request the Seller, until further written notice is given, to either:

- debit from my/our nominated Financial Institution Account or charge my/our nominated credit card;
- any amount which may be due and payable via direct debit pursuant to the terms and conditions of the Agreement and the Terms, including any surcharge for paying by credit card.

Nominated Account to be Debited

Financial Institution Name Branch Name of Account

BSB Account Number Signature Date

OR Nominated Credit Card to be Debited

Name on Card Card Number Card Date
Month Year
Signature Date

For Individuals

Full Name Signature Date
Witness Full Name Signature Date

For Companies

Signed on behalf of the Company in accordance with Section 127 of the Corporations Act (or under Company Seal):

Director 1 Full Name Signature Date
Director 2 Full Name Signature Date

Our Commitment to You

This document outlines the terms and conditions, and our service commitment to you, in respect of the Direct Debit Request (DDR) arrangements made between the Seller (User ID 314762 and 063849) and you. It sets out your rights, our commitment to you and your responsibilities to us, together with where you should go for assistance.

Initial Terms of the Arrangement

In terms of the Direct Debit Request arrangements made between us and signed by you, we undertake to periodically debit your nominated account or charge your credit card as applicable for the agreed amount for products purchased on your Agreement.

Drawing Arrangements

- The first drawing under this Direct Debit arrangement will occur upon the due date of your first invoice pursuant to your credit terms and will continue each payment cycle thereafter.
- If any drawing falls due on a non-business day, it will be debited or charged to your account on the next business day following the scheduled drawing date.

- We will give you at least 14 days notice in writing when any changes to the terms of the arrangement are made.
- If you wish to discuss any changes to the initial terms, please direct all enquiries to the Credit Department of the Seller.
- If the drawing is dishonoured, we reserve the right to suspend your credit facility.
- If three or more drawings are returned unpaid by your nominated Financial Institution, we may elect to arrange with you an alternative payment method.
- An administration fee of \$50.00 will be applied to any dishonoured Direct Debit or rejected credit card charge.

Your Rights

Changes to the Arrangement

If you want to make changes to the arrangement, please contact the Credit Department of the Seller. These changes may include:

- deferring the drawing; or
- altering the schedule; or
- stopping an individual debit; or
- suspending the DDR; or
- cancelling the DDR completely.

By signing this Direct Debit Authority, you acknowledge having read, understood, and agreed to be bound by the terms and conditions governing the direct debit arrangements between you and the Seller as set out in this Authority, the Agreement, the Terms and the Direct Debit Service Agreement.